

GAVILAN COLLEGE CURRICULUM MEETING

Monday, February 28, 2011

3:00 – 4:30 p.m., BU 119

MINUTES

In attendance: S. Carr, E. Crook, S. Dodd, B. Donovan, J. Edberg, L. Flores, J. Lawton-Haehl, F. Lozano, E. Luna, M. Machado, M. McKenna, J. Olivas, G. Ramirez, K. Rose, A. Rosette, M. Sanidad, R. Sharboneau, D. Young, D. Stone (recording).

I. Call to Order

The meeting was called to order at 3:04 pm by Susan Dodd.

II. Agenda Adjustments

Please make the correction to typo at: III. 3. c. AH should be AJ.

III. Approval of Consent Agenda

A. Minutes of November 22, 2010

B. CUMN 1A Introduction to Public Speaking

C-ID update

MSC (M. Sanidad/E. Luna). Vote: unanimous.

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

a. CARP 200 Introduction to Apprenticeship

This is a basic class for the program, designed to introduce the tools and skills necessary to be successful in the construction trade. This course cannot be paired with a non-credit ESL, because it is part of the apprenticeship program.

MSC (M. Sanidad/D. Young). Vote: unanimous.

b. JFT 35 Fire Fighter Survival

Course teaches situational awareness, firefighter survival skills, and technical survival skills to help firefighters avoid committing fatal errors, and help reduce the number of related injuries and fatalities that occur on an annual basis.

MSC (M. Sanidad/A. Rosette). Vote: unanimous.

c. JLE 166 Crime Scene & Forensic Photography

Course provides students with extensive knowledge and practical experience relating to crime scene forensic photography of physical evidence, and latent prints found or developed on evidence which may be used in court cases. Additional topics include: camera equipment, lighting techniques, forensic lights.

MSC (R. Sharboneau/A. Rosette). Vote: unanimous.

2. NEW COURSE PROPOSAL - SECOND READING

a. PSCI 3 Ocean Studies

This is an introductory oceanography course with online delivery.

MSC (M. McKenna/D. Young). Vote: unanimous.

3. MODIFICATIONS TO EXISTING COURSES – FORM C

a. AJ 32 Crime and Delinquency

Update SLO's, content, textbooks, and methods of instruction and evaluation.

MSC (M. Machado/M. Sanidad). Vote: unanimous.

b. AJ 173 Fundamentals of Probation and Parole
Change course description; update SLO's, content, textbooks, methods of instruction and evaluation. Taxonomy was questioned in PLO # 2 and #6. Suggested changes : *demonstrate knowledge instead of demonstrate understanding* (PLO# 2) and *remove "demonstrate an ability to" and start the sentence with "effectively"* (PLO# 6). Corrections will be applied and sent out to the committee for review.

MSC (R. Sharboneau/M. Sanidad). Vote: unanimous, contingent on corrections to the PLO's.

c. AJ 176 Criminal Street Gangs
Change course description; update SLO's, content, textbooks, methods of instruction and evaluation. As above, taxonomy questioned in PLO # 2 and #6. Same suggested changes. Corrections will be applied and sent out to the committee for review. NOTE: This is also true for AJ 32 and the same corrections will be made.

MSC (M. Sanidad/D. Young). Vote: unanimous, contingent on corrections to the PLO's.

d. ART 80/CSIS 80/DM 80 Digital Photography
Change hours from: 3 Units, 2 Lec, 3 Lab
to: 3 Units, 2 Lec, 4 Lab

Update content; the increase in lab hours will allow students more time to process their work. This will also make this course consistent with the other similar courses in the department.

MSC (A. Rosette/M. Sanidad). Vote: unanimous.

e. JLE 135 Defensive Tactics Instructor
Change description, update content. Variable hours course that meets the training requirements for POST.

MSC (M. Machado/G. Ramirez). Vote: unanimous.

f. THEA 1 History of the Theatre
Update textbook, SLO's and content. General update for the 16-wk calendar. Textbook needs to go to Dana or another librarian for reading level verification.

MSC (A. Rosette/G. Ramirez). Vote: unanimous, contingent on textbook verification.

g. THEA 7 Theatre Appreciation
Update textbook, SLO's and content. General update for the 16-wk calendar. Textbook needs to go to Dana or another librarian for reading level verification.

MSC (M. Machado/M. Sanidad). Vote: unanimous, contingent on textbook verification.

h. THEA 12A Fundamentals of Acting & Performance
Change title from: History & Practice of Acting
to: Fundamentals of Acting & Performance
Change description, update content. The title change will align it more closely with the UC system course title.

i. THEA 12B Fundamentals of Acting & Performance
Change title from: History & Practice of Acting
to: Fundamentals of Acting & Performance
Change hours from: 2 Units, 1 Lec, 3 Lab
to: 3 Units, 2 Lec, 3 Lab

Change description, update content. More work is required of students in this

second course. There might be some articulation challenges. History is included in the content. Textbook needs verification by the librarian. Committee agreed to vote on THEA 12A and THEA 12B in one motion.

MSC (M. Machado/D. Young). Vote: unanimous, contingent on textbook verification.

j. THEA 20 Introduction to Script Writing
Update textbook and add GE-LO's.

MSC (A. Rosette/M. Sanidad). Vote: unanimous.

4. DISTANCE EDUCATION – FORM D

a. PSCI 3 Ocean Studies

Justification: makes this course more widely available to our students. The American Meteorological Society offers this primarily as a distance learning course. Accessibility has been reviewed by Jane Maringer.

MSC (D. Young/M. McKenna). Vote: unanimous.

5. NEW PROGRAM PROPOSAL – FORM CCC-510

a. Communication Studies for Transfer (AA-T)

This is history in the making for Gavilan and is quite exciting. Adding the Communication Studies for Transfer (AA-T) degree to the existing Communications Studies program. Most of the CMUN courses have been submitted for articulation. The C-ID is still a voluntary program, but SB 1440 is mandated.

MSC (F. Lozano/E. Crook). Vote: unanimous.

V. Information-Discussion-and/or-Action

A. SB 1440 Update

We are moving forward aggressively. The AJ major is coming to the next Curriculum meeting. Jan Chargin was contacted about publicizing the changes. These 2 transfer degrees should be ready to go for the fall. Math and Kinesiology are in the queue. We need to watch our students - will they follow through and get their 60 units in 2 years? Will this change enrollment patterns?

B. Forms – changes (Form C), replacements (Form F and G)

Our forms undergo constant evolution; you should always check the curriculum website and make sure to use the most current version of the forms. Bonnie suggested that we scrap the old Forms F & G and use the Chancellor's Office forms. You can always call her if you have questions or need assistance. Bonnie explained the differences in the 501, 510 and 511 forms, and showed where the explanation of each form is located on the curriculum website. Bonnie is also suggesting a change to the Content section of Form C to make it easier to cut and paste.

C. Updating Course Outlines of Record – courses over five years old

- a. [Liberal Arts and Sciences](#)
- b. [Career Technical Education](#)
- c. [Non Credit](#)

Jessie reminds us that it is very important to do the course updates; it will make the C-ID go more smoothly. Courses are due for updating every 5 years. See the links for the lists of courses still to be updated.

VI. Adjournment

At 3:45 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, H. Jukl, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, M. McKenna, J. Olivas, J. Pruitt, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinalli, K. Day, P. Conaway, M. Cortes, T. Newman, O. Magana, C. Starr, D. Stone, ASB